

Tennis Club Board Meeting – December 27, 2010

Meeting commenced at 2:30 with Mickey Bryant, Greg Mather, and Bobbie Reed in attendance. Bill Eastman arrived later. Don Neu is out of town. Also in attendance; Dick Harrold, Web and Email Chairman.

- **The Agenda was review and accepted**
- **Approval of 12/13 Minutes**
 - Meeting minutes were approved with one minor change. The Next meeting notice statement should have stated meeting would begin at 2:00. It was agreed all subsequent meetings will begin at 2:00, not 2:30.
 - Meeting minutes will be sent to the board members via email. Members will read the minutes and note any changes to be made. At all future meetings the Secretary will only bring 1 copy of the minutes.
 - Minutes of each meeting will be kept by the Secretary in the Tennis Club note book. This book also contains the Tennis Club legal documents: Trade name application and approval and EIN confirmation.
- **Suggestion Box**
 - Mickey Bryant reported the Suggestion Box contained 3 entries.
 - 2 suggestions recommended, when calling in, members reserve the courts by giving the name of the caller + 3. Members will enter and check off in their names when they arrive to play.
 - 1 suggestion stated that all the courts except 1 and 2 have been named. It recommends, when the refurbishment of Court 1 is completed, Court 1 be named Jason Morton.
 - The board felt all 3 suggestions had merit. However, the decision for the reservation suggestions rested with the Ad Hoc Tennis Committee since it affected the front desk personnel and naming court 1 would be an HOA decision.
 - Therefore, it was decided that all 3 suggestions be forwarded to the Ad-Hoc Committee.
- **Treasure's Report**
 - Holiday Dance
 - 156 members attended paying \$5,460
 - Dinners cost \$4,332.49
 - Band cost \$ 600
 - Saving Account balance \$ 25
 - Checking Account balance \$ 502.51
 - Bobbie has ordered checks
 - Deposit Only Stamp
 - Bobbie will be ordering a for Deposit Only Stamp
 - The stamp will contain 3 lines

- For Deposit Only
 - IronOaks Tennis Club
 - Our Account Number
- Online Account capabilities enables us to view balances and account activity
- **Finance Committee**
 - Bobbie Reed stated we need to consider some fund raisers
 - Two suggestions include to hold a silent auction at some large event like the Calcutta and to sell a Club product like water bottles at club functions. Mike Miller is able to arrange for water bottles with a club logo.
 - Mickey stated she felt that the Calcutta should remain a fund raiser for charity only. Greg Mather, Calcutta chairman, will let the decision be made by the Calcutta committee
 - Greg suggested a having a Finance Committee Chair who would handle the finances for every event.
- **Web Page Demonstration\Email Discussion**
 - Dick Harrold demoeed the web page he is working on for the club. In addition to a home page, which would contain general information, Dick suggested the following options:
 - Member list link contains names and phone numbers of all members
 - Calendar of tournaments, socials and events
 - Photo link which could contain photos of past events, socials or tournaments
 - Contact Us link which would enable members to send comments, suggestions and information to the Tennis Board.
 - A News link
 - Bobbie asked if the web page could have survey capability. Dick said with the proper data base a survey capability could be available.
 - Dick stated we would need to contract with an outside serve company for both the web page and an interactive email account. Cost of the server would be \$10 to \$15 per month.
 - Dick researched and stated the following email addresses were available; IronOaksTennis.com and IronOaksTennis.org. Bobbie stated IronOaksTennis.net would be great. Dick said he believed it was available and apply for it.
 - Dick will move forward on contracting with an outside server company; making the implementation of the email account his first priority.
 - Mickey will send Dick the current member list with email addresses.

- **Ad Hoc Racquet Committee vs. IronOaks Tennis Club Board**
 - Bobbie Reed completed the explanation of the purpose of the Committee and the Board. She has sent it to Heide who will request it be published in the IronOaks Stay in the Loop.
 - When the email account is implemented the information will be emailed to each tennis member.

- **Tennis Board Organization Chart**
 - Based email conversation and agreement, Greg Mather made minor changes to the board sponsors on the organization chart.
 - Food/Refreshment – Dinner/Dances, Tennis Events: has been moved from the President to the Secretary
 - Membership – By-Laws, Elections, Membership: has been moved from the Secretary to the President
 - The following chair persons have been identified:
 - Facilities: Heide Gilbert
 - Web Page Dick Harrold
 - Email: Dick Harrold

- **General Manager Meeting**
 - Greg Mather and Randy Ankeny, general manager, met for about 45 minutes. Greg shared with Randy the vision of our tennis club and discussed an official liaison to the Ad-Hoc committee. With Bobbie Reed and Bill Eastman currently on the Tennis Club Board and the Ad-hoc committee, we are represented, however, in the future that may not always be the case.
 - Greg informed Randy we will be hold the Calcutta this year, on a smaller scale due to the time constraint. Randy suggested we consider Nike as on of the sponsor for the Calcutta, if not for this year, for next.

- **Calcutta**
 - Greg Mather will chair this event and form a committee.
 - Mickey and Michele Mather will be meeting to draft a detailed explanation of what needs to be done by the Food/Beverage Committee for the Calcutta. This information and their suggestions will be forward to the Calcutta chairman.

- **Tennis Play**
 - Bill Eastman stated Don Neu and he are considering implementing group play for different levels
 - Both Bill and Don will be working on the Hard Court Double tournament scheduled for January 17th thru January 26th.

- **Communication:**
 - As a member of the Ad-Hoc committee, Bobbie Reed has agreed to publish an article in the Stay in the Loop twice a month. This information can come from the board, tennis members and the Communication chair.
 - The Communication Chair will be responsible for the following:
 - Articles for the Splash
 - Articles for the Stay in the Loop
 - Web Postings

- **Committee Chair documentation**
 - There was a general discussion regarding documenting the duties and responsibilities of each committee chair person. It was agreed this would be a good idea and the information could be stored in the Tennis Club note book.

- **Action Items:**
 - Mickey Bryant will send Dick Harrold the current member list with email addresses
 - Mickey Bryant will send out a reminder of the Tennis Club Board meeting on the Sunday before the meeting.

- **Next Meeting**
 - The next meeting will be January 10, 2011 at 2:00 PM in the Ocotillo room.

A motion to adjourn the meeting was made Bobbie Reed and seconded by Mickey Bryant. The meeting concluded at 3:45 PM.