

IronOaks Tennis Club (IOTC)  
Board Meeting Minutes: May 14, 2012  
2:30PM - Ocotillo Room

In Attendance:

OFFICERS: Rick Kenny, Dick Harrold, Vivian Guimond, Barb Carr, Jerry Rex, Greg Mather

CHAIRPERSONS: none

VISITORS: none

Previous minutes: The minutes of April 9, 2012 were approved as written.

**REPORTS** (A=Action items)

SECRETARY - Vivian Guimond

Correspondence

The board agreed that the secretary be responsible for opening emails sent through the IOTC website and forwarding them to the appropriate board members. This is the same process as for the Suggestion Box.

The webmaster will be responsible for sending out all web postings and email blasts.

A The communications flow sheet will be revised to reflect these process changes by R Kenny.

TREASURER - Barbara Carr

Accounts and transactions

**Treasurer's report 5/13/12**

<b>Checking Account Balance</b>	<b>\$4,468.57</b>	<b>*all written checks cleared</b>
<b>Savings Account Balance</b>	<b>25.00</b>	
<b>TOTAL</b>	<b>\$4,493.57</b>	

Deposits this period

4/9/12	\$332.00	10% vendor clothing sales appreciation donation
4/23/12	10.00	Key deposit
4/23/12	\$415.00	Jason Morton sponsor Humana (\$300), Cyberdine (\$115).
total	\$757.00	

Expenses this period	
Food clay courts	\$195.21
Prizes/clay courts	\$332.59
3 mo. Web service	\$ 29.97
50:50 tickets	\$ 14.28
Card stock/apprec.	\$ 15.55
Heide ck#155	\$ 16.05
total	\$603.65
	Keys for Ball machine

#### Finances

As required in the IOTC By-Laws, an annual audit of the Treasurer's records is required. George Hayward, an IOTC member, who has bookkeeping experience, will do a reconciliation of the tennis club's records and accounting system.

- A The reconciliation is expected to be completed by the June meeting.
- A B. Carr will investigate a \$200.00 donation, earmarked for the Jason Morton Classic, from Coulter Cadillac, that was not processed.

#### PRESIDENT - Rick Kenny

##### Committees Organization

- A The Organization Chart was reviewed and vacant positions were identified. Board sponsors will confirm that current volunteers will continue to serve.
- V. Guimond confirmed that she will be the Food/Beverage Committee Chair.
- A D. Harrold will search for the Publications person who will work with Mary Kenny, but then will take the lead.
- A R. Kenny will search for a Men's representative for Membership.

##### Summer Hours Survey

- Based on the recent member survey response, the Board voted and approved the motion to keep the hours the same.
- A R. Kenny will report the IOTC position to Dave Zapatka, President of the Racquet Committee, to further communicate.

##### 2011 Survey Actions

Tournament length - The preferred one week event will be the model.

Entry fee - There was a motion by Jerry Rex to make a tournament fee of \$10.00 be the same for members and nonmembers. It was unanimously passed.

- A Improve reservation system - R. Kenny, D. Harrold, and one representative from Pickleball (tbd) will research to identify an improved reservation system. Randy Ankeny will identify critical performance features.
- A Ball machines and balls - A request is being made, to the HOA, for a replacement machine. J. Rex will work with Heide Gilbert and present their recommendation to the Board for endorsement.
- A R. Kenny will publish a survey status and actions to the IOTC membership.

#### Racquet Committee Liaison

The committee identified that the pro-rated membership offers a beneficial way to increase summer membership. More publicity is needed. Randy Ankeny will identify a member to help with this.

2013 Budget requests need to be submitted by August.

#### Membership

V. Guimond reported there are currently 343 members: 260 IronOaks homeowners, 2 honorary members, 38 other Sun Lakes homeowners, 41 NonSLHOA and 2 monthly members. There were no new members reported.

#### TENNIS PLAY DIRECTOR - Jerry Rex

##### Women's National Championship

There was a motion by Jerry Rex to recognize the individual players and captain of the Women 7.0 Super Seniors by having the IOTC fund adding their names to the awarded banner. It was unanimously passed.

##### Summer Clay Court Tournaments

- A J. Rex will meet with Heide and review the overall plan for the events.

#### VICE PRESIDENT - Dick Harrold

Communications Update - Postponed until next meeting.

### **NEW BUSINESS**

#### Club shirts

Shirts with the club's new logo will be available to order for purchase in the near future.

- A Final selections for style, color, and price are to be determined. V. Guimond and B. Carr will present final proposal at the next Board meeting.

#### Holiday Dance

A           The Board approved V. Guimond to sign the contract with Thaddeus Rose as entertainer at the IOTC Holiday Dance on Friday, December 14, 2012.

Next meeting: June 14, 2012 - 2:30pm - Bradford Room

Meeting adjourned at 5:15PM