



IronOaksTennis Club (IOTC)
Board Meeting Minutes: May 13, 2013
2:30PM - Ocotillo Room

In Attendance:

OFFICERS: Rick Kenny, Judy Gahide, Randi Rex, Susan Carter, Greg Mather
CHAIRPERSONS: Dick Harrold, Mickey Bryant

Previous minutes: The minutes of April 8, 2013 were approved as written.

REPORTS (A=Action items)

PRESIDENT - Rick Kenny

Racquet Committee Report

HOA Court Check-In Process (card swipe) - The statistical information from the tennis club sign in sheets presented to the HOA last month is still being evaluated by the HOA.

Pickleball Interim Location – Court 8 recommended. No further HOA Bd. Activity
(A) -Greg will meet with Heide re: the new light timers on courts 7 & 8.

2012-2013 Operating Plan Review – has been completed by Rick and copies were distributed to those present.

This will be a valuable tool for future event planning. The 2013-2014 version will be updated by Rick as the year progresses and used as a reference.

VICE PRESIDENT – Judy Gahide

Membership – Judy's focus will be increasing membership by working with Mickey, Membership Chair. They will be contacting former members to determine why they did not renew.

Efforts are being made to clarify pro-rating, guest fees, etc. Club policies re: these items will be on the June agenda. It was suggested that these clarifications then be posted on the website and on the bulletin board for member review and reference.

(A) Future Agenda Item: Brainstorm ways to build membership.

Apparel – Dick (reporting for Helen and Laurie) An inventory has been completed. To boost sales, there is a need to get the various leagues interested in IOTC apparel for their teams.

(A) They are working on display ideas and developing a web page.

SECRETARY – Susan Carter

Transition Comment: Vivian established a well-organized, well-documented format greatly appreciated by the new Secretary!

The IOTC Contact List of board members and committee members was corrected and will be distributed at the June meeting.

Communications received (SB & Web)

There was no activity because many people have left the community for the summer. Susan is unable to get onto the site for email comments.

(A) Dick will help her with this.

Certificate of Appreciation –

One was used and given to Rick to add to the log.

Blank ones were given to Randi and Susan to award as needed.

TREASURER – Randi Rex

Transition Review-

Randi had some questions and had some procedures clarified by Rick.

Randi, Rick and Susan now have registered with Desert Schools and have check writing capability for IOTC. Rick and Susan will act as back-up for Randi.

(A) Rick will contact George Haywood to ask him to complete a financial audit as required per by-laws. He will arrange a meeting for George and Randi.

(A) Randi will contact Jerry Rex re: insurance coverage / options in the event of lost or stolen tournament funds.

Monthly Report:

April checking account balance: \$5,731.00

Deposits current month:

4/17 Apparel Sale & TTT Deposit \$687.50

4/28 Volunteer Party Deposits Voided \$125.00

TOTAL Deposits \$812.50

Expenses current month:

Ck#255 D Harrold Q Web Fee - \$29.97

Ck#256 H Gilbert – Clay Ct \$47.57

Ck#257 D Rokusek – Vol Party Music \$100.00

Ck#258 Apparel – Miller Designs \$466.56

CK#259 - VOID

Ck#260 R Kenny – Vol Party F&B \$657.24

Ck#261 D Neu – Printing \$80.50

TOTAL MONTHLY EXPENSES \$1,381.84

CHECKING ACCOUNT Book BALANCE \$5161.66

Checks issued – NOT Cleared

#186 3.13 (10/1/12 Alan Johnson)

#239 131 (2/25/13 Boys & Girls Club – Calcutta)

Total \$134.13

CHECKING ACCOUNT Statement BALANCE \$5295.79 OK-RPK

SAVINGS ACCOUNT BALANCE + \$25.00

\$5,320.79

IOTC INVENTORY

CLUB APPAREL

Updated: May 12, 2013

Shirt Inventory @ \$13.55 ea. total 46 \$582.65

TOWEL INVENTORY

Updated: May 12, 2013

On Hand @\$12 ea. 27 \$324.00

BLUE TOTE BAGS

Updated: April 8, 2013

On Hand @ 1.78 ea. 136 \$242.08

R Kenny 114 (4/6/13)

Club Storage 22 (4/8/13)

(A) BALL INVENTORY (Greg to establish Ball Supply and Management Process)

PENN Balls

CLAY COURT Balls

TOTAL IOTC INVENTORY VALUE \$1,148.73

TENNIS PLAY – Greg Mather

(A)Greg will contact Heide after she returns to review details of upcoming summer events (Clay Court Doubles, July Social, Mixed Doubles Clay, August Social)

Greg also said he needs to promote the Summer League for Mixed Doubles that Heide wants to start early June / July. Randi suggested we invite the other SL tennis clubs to participate.

Rick expressed a need to have more details (specific dates/times) on the sign up sheets for various events for the members to better make informed decisions. Greg will add this to future postings.

(A) Greg agreed to issue a communication to the members re: recently installed court light timers.

EX-OFFICIO – Dick Harrold

No comments.

COMMITTEE REPORTS:

Communications – Dick Harrold

(A) Publication Review - Dick will be consulting with Heide to identify a member to act as the Splash contributor for the IOTC. Judy and Susan noted that IOTC is under-represented in the Splash and on the HOA website compared to Pickleball. Dick responded that the publications make the decision as to what is published.

Food & Beverage – Carol Mellinger (absent) The secretary reported in her absence.

12-6-13 Holiday Party - Susan gave the update.

Several entertainers were contacted; several were already booked elsewhere for that date. Harry Mathews was available but his fee of \$900 seemed excessive to the Board. Susan had a DJ recommendation, Jamal Johnson, who is available. His fee is \$400 which was much more acceptable. This will help us keep the ticket price at \$35, the same as previous years, despite rise in food costs.

(A) Susan will be the contact person for Jamal and secure his services. She and Carol met with Robyn at Oakwood and the new menu will be available early June. Other details (time, bar set-up, etc.) will be worked out at that time. They also secured the date for next year's event:

12-6-14 Holiday Party, which is a Saturday. No deposit is needed, as IOTC is a "repeater." A contract was signed and is held by Carol & Susan.

Membership – Mickey Bryant

Membership Report:

ANNUALS	IronOaks Homeowners	252	
	Honorary Members	2	(Edith Morton, Dick Schroeder)
	SLHOAs (1,2 & Sunbird)	35	
	Non-SLHOA	43	
MONTHLY		3	

TOTAL: 335

Note:

Four members added; 1 new member (pro-rated), 1 renewal (pro-rated) and 2 monthly members, all from Iron Oaks. There are 3 active monthly members from IronOaks.

YTD TENNIS MEMBERSHIP CONTRIBUTION to IronOaks HOA:

I/O \$50,700

SLHOAs	\$13,200
Non-SLHOA	\$25,500
Monthly	\$ 3,745
Total:	\$92,125

UNFINISHED BUSINESS

Summer Board meeting dates will be July 15 (instead of the 8th) and no meeting in August as several board members will be away.

Championship Plaques - Greg stated the Wall of Fame would highlight USTA League Team and Individual accomplishments. He will have more details at a future meeting.

(A) Greg will take charge of updating our current plaques.

By-Laws Rev 0 - Proposed Revision Discussion presented by Rick Kenny:

1. Article VII: Committees

Committees shall be formed to help manage and execute the activities of the Club. Each Standing Committee shall have a Board member sponsor to insure the committee direction is aligned with the strategic vision and objectives of the Board. Each Standing Committee will have a chairperson who will be appointed by the Board. The Board as needed may appoint other temporary committees.

PROPOSED* Change #1 - replace "Committees shall be formed " with "The Board, as needed, will establish Committees to help..."

I understand the "SHALL" is firm and is a requirement. No option to not have committees. I

believe that the Board should make the decision as to which Committees are needed.

2. Article VII: Committees

Standing Committees shall be as follows:

Communications Committee – The Communications Committee shall be responsible for effective member communication. The committee will manage the Club web site, email notifications, bulletin board, publications and the Club suggestion box. The Board liaison will be the Secretary.

PROPOSED* Change #2- Eliminate (DELETE) the specific Board member assignment to each Standing Committee section.

* Add to the Committees Section as follows:

Each Standing Committee will have a **Board Liaison and a Committee Chairperson** who will be appointed by the Board. The Board as needed may appoint other temporary committees.

BOARD ACTION: Voted to proceed with proposed changes - 1st R. Kenny, 2nd, G. Mather

The Board agreed to proceed with the proposed changes. The Board also agreed to further review the By-Laws Rev 0 for additional changes. All changes will be presented to the membership, per the By-Laws Article VIII, and to have a membership vote at the next Annual Membership Meeting planned for early 2014.

(A) Court Bench Covers – Rick will close the loop with Heide that there will be no club involvement in the replacement design.

NEW BUSINESS

Correction on 2013-1014 Operating Plan – Garage Sale date is Sat. Nov.2, 2013, not 11/3/13.
Discussion on Event Expense & Fund Raising philosophy for next year was tabled till the next meeting as was identifying Event Chairs, Tournament Chairs and F&B Chairs for future events.

There was a general discussion about the redesign of the Fitness Center and how it will affect storage space.

Next meeting: June 10,2013
2:30 pm
Ocotillo Rm.

Meeting adjourned at 4:40 pm.